

Audit Committee Forward Programme 2017/18 and 2018/19

Contact Officer: Anisha Teji
Telephone: 01895 277655

REASON FOR ITEM

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for Audit Committee meetings; and
2. To make suggestions for future agenda items, working practices and/or reviews.

INFORMATION

All meetings to start at 5.00pm

Meetings	Room
27 September 2017	CR3
13 December 2017	CR3
March 2018 (date tbc)	tbc
July 2018 (date tbc)	tbc
September 2018 (date tbc)	tbc

AUDIT COMMITTEE

Forward Programme 2017/18 and 2018/19

Meeting Date	Item	Lead Officer
13 December 2017	*Private meeting with the Head of Business Assurance to take place before the meeting	
	External Audit Annual Audit Letter	Ernst & Young
	Internal Audit Charter 2017/18	Head of Business Assurance
	Internal Audit Progress Report 2017/18 Quarter 3 & Operational Internal Audit Plan Quarter 4	Head of Business Assurance
	Corporate Fraud Progress Report 2017/18 Quarter 3	Head of Business Assurance
	National Scheme for Auditor Appointments	Corporate Director of Finance
	Audit Committee Forward Programme	Democratic Services
	Risk Management Report and Q2 Corporate Risk Register - Part II	Head of Business Assurance

Meeting Date	Item	Lead Officer
March 2018 (Date tbc)	*Private meeting with External Audit (Ernst & Young) to take place before the meeting	
	EY 2017/18 Annual Audit Plan; 2017/18 Pension Fund Audit plan; and Information on Their Detailed Work Plan	Corporate Director of Finance / Ernst & Young
	EY - Annual Grant Audit Letter	Corporate Director of Finance /Ernst & Young
	Annual Governance Statement 2017/18 – Interim Report	Head of Business Assurance
	Balances and Reserves Statement	Corporate Director of Finance
	Internal Audit Progress Report Quarter 4 2017/18 & Quarter 1 2018/19 Internal Audit Plan	Head of Business Assurance
	Draft Internal Audit Plan 2018/19	Head of Business Assurance

PART I – MEMBERS, PUBLIC AND PRESS

Audit Committee – 27 September 2017

	Annual Review of the Effectiveness of the Audit Committee 2017/18	Head of Business Assurance
	Corporate Fraud Progress Report Quarter 4 2017/18	Head of Business Assurance
	Risk Management Report & Q3 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Terms of Reference	Democratic Services / Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
July 2018 (Date tbc)	*Private meeting with Head of Business Assurance to take place before the meeting	
	Approval of the 2016/17 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2018	
	Annual Review of the Effectiveness of Internal Audit 2018/19	Head of Business Assurance
	Annual Internal Audit Report & Head of Internal Audit Opinion Statement 2017/18	Head of Business Assurance
	Internal Audit 2018/19 Quarter 1 Progress Report & Quarter 2 Operational Internal Audit Plan	Head of Business Assurance
	Corporate Fraud 2018/19 Quarter 1 Progress Report	Head of Business Assurance
	Risk Management Report & Q4 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
Sept 2018 (Date tbc)	*Private meeting with the Corporate Director of Finance to take place before the	

PART I – MEMBERS, PUBLIC AND PRESS

	meeting	
	Approval of the 2016/17 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2018	Corporate Director of Finance /Ernst & Young
	External Audit Report on the Pension Fund Annual Report and Accounts 2017/18	Ernst & Young
	Internal Audit Progress Report 2018/19 Quarter 2 & Operational Internal Audit Plan Quarter 3	Head of Business Assurance
	Counter Fraud 2018/19 Quarter 2 Progress Report	Head of Business Assurance
	Risk Management Report & Q1 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services